



**Stanislaus County Fire Authority
Business Plan
FY21/22**

Executive Summary

The Stanislaus County Fire Authority (Fire Authority) is a Joint Powers Agreement established in November 2005 by the fire agencies in Stanislaus County to make recommendations to the Board of Supervisors on the expenditure of the Less-Than-Countywide Fire Tax, and to establish a cooperative relationship among the parties to the agreement for the provision of services.

OVERVIEW:

Issues of mutual concern to the fire agencies of Stanislaus County were identified and the Fire Authority, through a work-group process, came together for the following purposes:

- Facilitate cooperation among the Fire Agencies and the County related to the allocation and use of the Less-Than-Countywide Fire Tax.
- Provide a forum for discussion and study of countywide issues of mutual interest.
- Identify, inventory, and comprehensively plan for solutions to countywide issues requiring multi-jurisdictional cooperation.
- Facilitate cooperation among the Fire Agencies and the County for specific purposes, interrelated actions, and for the adoption of common policies with respect to issues and problems which are common to the parties.
- Develop countywide plans and policies for growth and development.

The Stanislaus County Fire Authority Board is comprised of an appointed representative from each fire agency listed above. Each individual agency adopted a resolution to approve the Joint Powers Agreement in order to participate, entitling each agency representative to one vote. As outlined in the Joint Powers Agreement, the Stanislaus County Fire Warden's Office is the administering agency. The Fire Authority may designate any representative of a member agency to serve as Chairman, Vice-Chairman and Secretary.

A quorum of at least one-half of the member agencies is required for the Fire Authority to take action. A two-thirds majority of those members present are required to approve all fiscal matters, including the use of the Less-Than-Countywide Fire Tax, but not including expenditures of less than \$500.

FIRE AUTHORITY GOALS:

The following goals were adopted and reaffirmed by the Fire Authority membership:

- Ensure an open environment that provides respectful and professional responsiveness to our community and agency partners.
- Adopt integrated, collaborative, and multi-disciplinary planning to ensure that our community and agency partners are served in an equitable, efficient and effective manner.
- Provide the highest quality of fire, life safety and all risk support services through collaborative community and agency partnerships in the areas of fire prevention, fire investigation, fire communications, administration/support, and training within available funding.
- Improve the stability and sustainability of revenue sources to support and enhance the fire, life safety and all risk services on a countywide basis.

STRATEGIC PLAN:

The strategy of the Stanislaus County Fire Authority is to represent the interests of all member agencies by focusing on organizational goals of both the Fire Authority and individual agencies. The following strategies were reaffirmed by the membership:

- Expand and foster mutually beneficial relationships with internal and external fire agencies
- Enhance relationships between fire districts, cities, County agencies, and identified stakeholders
- Achieve a unified voice and strengthen the fire service to meet future challenges
- Be the spokesperson/organization for fire and emergency services countywide
- Provide strategic direction, leadership, and influence to coordinate professional standards
- Initiate and support efforts that assist in funding the fire service
- Improve financial stability of the existing programs and services
- Explore financial opportunities

ACTION PLAN:

The action plans are defined to meet the adopted strategies stated above. The following pages outline specific planned service levels based on the priorities and anticipated funding for Fiscal Year 2021-2022.

It is the intent and purpose of the Fire Authority to achieve the most efficient and effective use of the Less-Than-Countywide Fire Tax revenues, and to seek partnerships to advance the ability to provide fire and emergency services in Stanislaus County.

The Fire Authority strives to provide services commensurate with funding levels. As funding levels change, adjustments are made based on available funding and negotiated with the service providers to ensure program stability.

While preparing the annual Business Plan, the Fire Authority engages with the member agencies to identify service priorities, performance expectations and funding allocations for those services identified as critical to the fire agencies in Stanislaus County. Based on available funding, the group then targets achievable, sustainable service levels to support those priorities.

The Fire Authority will continue to hold quarterly meetings for updates on services provided as well as regular sub-committee meetings to address issues specific to each as needed.

Fire Authority Organization

Regional Fire Authority

Chair – Richard Murdock, Stanislaus County Sheriff’s Fire Warden

Vice Chair – Patrick Burns, Interim Chief Salida Fire District

Secretary/Clerk of the Board – Casi Persons, Stanislaus County Sheriff’s Fire Warden

Business Plan Sub-Committee

Brooke Freeman, Stanislaus County Sheriff’s Office Finance Manager

Alan Ernst, Chief City of Modesto Fire Department

Clint Bray, Battalion Chief Stanislaus Consolidated Fire Protection District

Keith Bowen, Chief City of Newman Fire Department

Mike Passalacqua, Chief Woodland Avenue Fire District

The following agencies are signatory to the Joint Powers Agreement:

Burbank Paradise Fire Protection District

Denair Fire Protection District

Keyes Fire Protection District

Mountain View Fire Protection District

City of Oakdale

City of Patterson

Stanislaus Consolidated Fire Protection District

City of Turlock

Westport Fire Protection District

West Stanislaus Fire Protection District

Industrial Fire Protection District

Ceres Fire Protection District

Hughson Fire Protection District

City of Modesto

City of Newman

Oakdale Fire Protection District

Salida Fire Protection District

Stanislaus County Fire Warden

Turlock Rural Fire Protection District

Woodland Avenue Fire Protection District

Cal Fire – Santa Clara Unit

Cal Fire – Tuolumne Unit

Fire Prevention Services

Financials

Category	2018-2019 Actuals	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2021-2022 Budget Adjustments*	2021-2022 Final Budget
Revenue-LTCW	\$526,774	\$607,739	\$588,868	\$673,567	\$0	\$673,567
Fees for Service	\$176,180	\$207,437	\$179,460	\$188,000	\$0	\$188,000
FEMA/CRF	\$0	\$57,917	\$0	\$0	\$0	\$0
County Contribution	\$14,453	\$15,747	\$15,747	\$20,000	\$0	\$20,000
Total Revenue	\$717,407	\$888,840	\$784,076	\$881,567	\$0	\$881,567
Salaries and Benefits	\$477,014	\$637,494	\$616,270	\$717,913	\$0	\$717,913
Services and Supplies	\$47,024	\$89,510	\$53,658	\$85,936	\$50,000	\$135,936
Other Charges	\$79,579	\$77,788	\$83,688	\$77,718	\$0	\$77,718
Fixed Assets-Vehicles	\$113,790	\$84,048	\$30,460	\$0	\$0	\$0
Total Expenses	\$717,407	\$888,840	\$784,076	\$881,567	\$50,000	\$931,567
Revenue less Expenses	\$0	\$0	\$0	\$0	(\$50,000)	(\$50,000)

Expectations of Fire Prevention Services

- Participate in the environmental review committee
- Maintain a state mandated inspection program and compliance reporting as required by SB 1205
- Provide services in support of the County's One-Stop-Shop priority
- Maintain a State Mandated Inspection Program on Jails/Prisons
- Participate on the County cannabis enforcement team and assist in developing cannabis regulations
- Enhance collaboration and communication between the FPB and fire districts regarding impacts of new development projects
- Deliver plan reviews
- Assist in target hazard and business inspection programs
- Evaluate local fire and life safety codes and ordinances as they apply to current and proposed projects
- Active involvement in the code hearing process to ensure that Stanislaus County fire agencies may have input in the next code adoption cycle
- Enhance and expand cooperative vegetation/ force clean program with the fire districts
- Continue the training program to increase knowledge and proficiency of Fire Prevention Specialists
- Enhance partnerships with business, community groups and county departments
- Maintain the countywide rural water supply recommendation except for SRA geographical areas

Goals

- Enhance and expand fire prevention support to fire agencies within Stanislaus County
- Expand support and customer service through the County's One-Stop-Shop

- Enhance and expand public education program

Objectives

- *Hire consultant by second quarter of FY 21/22 to provide a needs assessment/evaluation of fire prevention services not to exceed \$50,000
- Develop work plan based off consultant's report
- Fill two (2) fire prevention vacancies before the start of FY 21/22
- Communicate with each fire chief (or his/her designee) to discuss how the FPB can assist fire agencies in providing a fire public education program to citizens of Stanislaus County
- Provide access to each Fire Chief to view inspection data/reports for their respective agency as is collected in Streamline software program
- Develop a quarterly meeting schedule with each fire chief (or his/her designee) to discuss issues/concerns or questions as it relates to Stanislaus County Fire Prevention in addition to the RFA meetings

Fire Technology and Communications

Financials

Category	2018-2019 Actuals	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2021-2022 Budget Adjustments*	2021-2022 Final Budget
Revenue-LTCW	\$421,298	\$260,104	\$198,702	\$193,309	\$0	\$193,309
FEMA/CRF	\$0	\$24,500	\$0	\$0	\$0	\$0
Total Revenue	\$421,298	\$284,604	\$198,702	\$193,309	\$0	\$193,309
Salaries and Benefits	\$164,950	\$170,579	\$173,619	\$179,235	\$0	\$179,235
Services and Supplies	\$9,672	\$46,247	\$19,484	\$4,093	\$0	\$4,093
Other Charges	\$5,889	\$6,031	\$5,600	\$9,981	\$0	\$9,981
Fixed Assets-Radio Projects	\$381,011	\$61,747	\$0	\$0	\$0	\$0
Total Expenses	\$561,522	\$284,604	\$198,702	\$193,309	\$0	\$193,309
Revenue less Expenses	(\$140,224)	\$0	\$0	\$0	\$0	\$0

Expectations of Fire Communications

- Lead the AB109 Communications Project
- Represent fire agencies and work with SR911 in support of fire service communications
- Lead the Countywide Communications Advisory Committee (CAC)
- Serve as the SR911 fire service liaison for CAD
- Represent the fire service in Geographic Information Systems (GIS) map development for Stanislaus County
- Represent Stanislaus County fire agencies in statewide communications groups including; NAPCO, CALSIEC, and Statewide COMT, COML and Capital Bay Planning Area
- Represent Stanislaus County at FirstNet to ensure all County users' needs are addressed

- Represent and support the fire agencies as lead of the regional mobile data computer (MDC) project
- Continue to work towards establishing radio interoperability within Stanislaus County
- Assist fire agencies with grant writing for their communications needs
- Provide updated radio frequency loads for specific mobiles and portables as needed
- Monitor technology trends and recommend system improvements
- Provide recommendations for standardized radio equipment and IT systems countywide
- Provide administration and technical support for the regional records management system (RMS)
- Work on options to upgrade or replace the regional records management system (RMS)
- Coordinate dispatch center to dispatch center training and communications
- Manage and support NetMotion and RMS servers for regional systems
- Support and administer the regional mass-notification system, designed to be utilized for internal and external messaging
- Provide support and assistance to fire agencies with using FirstWatch

Goals

- Support and enhance the many systems that provide critical communications capabilities through the Stanislaus County Fire Warden’s Office that are identified by the fire agencies within Stanislaus County
- Seek new opportunities to collaborate and achieve further efficiencies to support infrastructure, radio, MDC, CAD, and specific agency requests

Objectives

- Establish radio interoperability between Fire and EMS by end of 21/22 FY
- Develop timeline for implementing a new RMS program by 2nd quarter of 21/22 FY
- Establish FirstWatch to provide real-time data surveillance to improve performance and situational awareness by the end of 21/22 FY

Fire Investigation Services

Financials

Category	2018-2019 Actuals	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2021-2022 Budget Adjustments*	2021-2022 Final Budget
Revenue-LTCW	\$404,862	\$382,837	\$433,537	\$399,275	\$0	\$399,275
Total Revenue	\$404,862	\$382,837	\$433,537	\$399,275	\$0	\$399,275
Contracts/Agreements	\$332,543	\$330,000	\$330,000	\$337,590	\$50,000	\$387,590
Training/Equipment/DA Admin	\$72,319	\$52,837	\$27,355	\$61,685	\$0	\$61,685
Fixed Asset-Vehicle	\$0	\$0	\$76,182	\$0	\$0	\$0
Total Expenses	\$404,862	\$382,837	\$433,537	\$399,275	\$50,000	\$449,275
Revenue less Expenses	\$0	\$0	\$0	\$0	(\$50,000)	(\$50,000)

The City of Modesto provides an in-kind contribution of approximately \$554,000 to the Fire Investigations Unit. The table below is a breakdown of the contribution.

City of Modesto Fire Investigation Unit In-Kind Contribution

COM Operations Technology and Information Charges	\$8,370
COM Infrastructure Technology and Information Charges	\$878
COM Liability Insurance Charges	\$9,286
Station 8 Facility Use	\$120,000
Training Expenses	\$22,000
Tools and Field Supplies	\$9,500
Membership and Dues	\$1,170
Personnel Costs	\$383,037
Total In-Kind Contribution	\$554,241

Expectations of Fire Investigation Services

- Determine origin and cause of fires in compliance with NFPA 921 guidelines
- Provide documentation and assistance to law enforcement agencies for follow up of criminal fire investigations
- Provide documentation and assistance to District Attorney’s office regarding criminal fire investigations
- Provide documentation and assistance to private fire investigators and insurance industry representatives regarding civil fire investigations
- Establish and deliver an effective training program for chief and company officers throughout the County to conduct preliminary fire investigations and initial origin and cause determinations following NFPA 921 guidelines
- Establish effective lines of communications with partner agencies to promote information sharing
- Provide training for fire investigation staff to increase their skills and proficiency in the field of fire investigation
- Provide a quarterly report to the Fire Authority that outlines the number of fires investigated, case status, dollar loss, and number of arrests by jurisdiction
- Facilitate regular meetings for all county fire agencies to discuss issues and concerns related to fire investigations

Goals

- Provide countywide fire investigation services. Under the leadership of the District Attorney’s Office, this regional program is a partnership with fire, law enforcement and the District Attorney’s office
- Continue financial support of the regional FIU as a contributing partner along with funding from the District Attorney’s Office and the City of Modesto
- Transition FIU to the Sheriffs/Fire Warden’s office

Objectives

- Develop a succession plan for fire investigations by 2nd quarter 21/22 FY
- *Allocate \$50,000 to provide overtime reimbursement costs

Fire Training Program

Financials

Category	2018-2019 Actuals	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2021-2022 Budget Adjustments*	2021-2022 Final Budget
Revenue-LTCW	\$81,954	\$10,562	\$32,068	\$110,000	\$0	\$110,000
Total Revenue	\$81,954	\$10,562	\$32,068	\$110,000	\$0	\$110,000
CICCS Certification Training	\$28,302	\$0	\$0	\$0	\$0	\$0
Training Consortium	\$0	\$0	\$0	\$0	\$0	\$0
Training Coordinator	\$0	\$0	\$0	\$0	\$50,000	\$50,000
One Time Training Equipment	\$0	\$0	\$0	\$0	\$325,000	\$325,000
Training (incl YCCD Agmt)	\$53,652	\$10,562	\$32,068	\$110,000	\$0	\$110,000
Additional Training	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$81,954	\$10,562	\$32,068	\$110,000	\$375,000	\$485,000
Revenue less Expenses	\$0	\$0	\$0	\$0	(\$375,000)	(\$375,000)

Expectations of Fire Training Program

- Work with our regional partners to develop a comprehensive regional training program in support of the fire agencies
- Enhance and Increase training for Regional California Incident Command Certification System (CICCS)
- Support the Fire Warden's office in developing an EMR and EMT course
- Create job description and qualifications document for hiring a part-time training coordinator

Goals

- Create a regional training program by end of FY 21/22
- Create an EMR training program through the Fire Warden's office by end of FY 21/22
- Create an EMT program through the Fire Warden's office by end of FY 21/22
- Create a Part-Time Training Coordinator position through the Fire Warden's office

Objectives

- Develop approved EMT program by 2nd quarter 21/22 FY to enhance standard of care
- Provide opportunity to interested agencies to join a comprehensive regional training program
- *Recommendation for a one-time contribution from fund balance for Fire Tactical Training Prop in FY21/22 not to exceed \$325,000
- *Create a full-time Training Coordinator position through the Fire Warden's office not to exceed annual cost of \$150,000
- Hire full-time Training Coordinator by end of 21/22 FY. First year costs are estimated to be \$50,000
- Increase instructor cache and/or contracting resources to provide CICCS courses by 7/1/21

Administration and Support Services

Financials

Category	2018-2019 Actuals	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2021-2022 Budget Adjustments*	2021-2022 Final Budget
Revenue-LTCW	\$167,856	\$449,124	\$514,761	\$323,849	\$0	\$323,849
Intergovernmental	\$14,801	\$14,810	\$14,558	\$15,000	\$0	\$15,000
FEMA/CRF	\$0	\$37,203	\$190,669	\$0	\$0	\$0
County Contribution	\$198,535	\$197,241	\$197,241	\$192,988	\$0	\$192,988
Total Revenue	\$381,192	\$698,378	\$917,228	\$531,837	\$0	\$531,837
Salaries and Benefits	\$301,112	\$268,533	\$210,750	\$302,853	\$57,000	\$359,853
Services and Supplies	\$58,759	\$69,978	\$91,321	\$148,309	\$0	\$148,309
Other Charges	\$21,321	\$27,156	\$38,939	\$25,611	\$0	\$25,611
Special Operations - MFD	\$0	\$0	\$250,000	\$250,000	\$0	\$250,000
Total Expenses	\$381,192	\$365,667	\$591,010	\$726,773	\$57,000	\$783,773
Revenue less Expenses	(\$0)	\$332,711	\$326,218	(\$194,936)	(\$57,000)	(\$251,936)

Expectations of Administration and Support Services

- Communicate with County CEO staff and Board of Supervisors regarding the goals, priorities, needs and expectations of the Fire Authority
- Administer the budget within County guidelines
- Provide administrative support to the Fire Authority with agendas, board reports, minutes, conflict of interest statements, and information updates on the County's website
- Process all related maintenance contracts and invoices associated with the mobile data computer (MDC) and fire records management system (RMS) programs
- Assist fire agencies with financial, human resources, legal and administrative issues as requested
- Continue to seek opportunities to fund regional equipment/needs
- Communicate with Fire Authority members regarding regional plans and programs
- Serve as the XST Operational Area Coordinator in support of the Cal OES Fire and Rescue Mutual Aid Plan
- Administer special projects to support the fire service in Stanislaus County
- Assist in the administration and coordination of the Stanislaus County Fire Directors' Association
- Coordinate meetings to address mutual concerns and issues
- Coordinate regional purchases
- Seek options to take advantage of regional grants that will support and enhance the fire service within Stanislaus County.
- Develop Fire Administrative Chief program to assist fire agencies
- Subscribe to LEXIPOL and provide access to Fire Authority
- Provide consistent annual funding not to exceed \$50,000 to the Fire Chaplain program

Goals

- Provide administration and support through the Stanislaus County Fire Warden's Office
- Provide support to the CalOES Fire and Rescue Mutual Aid Plan by assuming the XST Operational Area Coordinator
- Support the maintenance for specific equipment utilized regionally, such as the mobile air trailer, portable radio caches and the mobile fire command unit
- Develop draft 2-year budget plan for 2022-2024 by end of 21/22 FY

Objectives

- *Create job description and budget for hiring a full-time administrative clerk to support the Fire Administration Chief program by end of 21/22 FY not to exceed \$75,000 to support special districts. First year costs are estimated to be \$57,000.
- Provide 2-year business plan to RFA by 5/22 for approval
- *Support to Fire Chaplain program not to exceed \$50,000
- Develop SOPs by end of 21/22 FY for Fire Chaplain program

Category	2018-2019 Actuals	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2021-2022 Budget Adjustments*	2021-2022 Final Budget
Revenue-LTCW			\$33,063	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$33,063	\$0	\$0	\$0
Services and Supplies			\$33,063	\$0	\$50,000	\$50,000
Total Expenses	\$0	\$0	\$33,063	\$0	\$50,000	\$50,000
Revenue less Expenses	\$0	\$0	\$0	\$0	(\$50,000)	(\$50,000)

Budget Summary – FY 21/22

At the August 6, 2020 Special Fire Authority meeting, the Fire Authority accepted the sub-committees plans to be incorporated into the Recommended *Final* Fiscal Year 2021-2022 Business Plan.

Program priorities and fiscal detail associated with each program can be found on the program detail pages within the Business Plan.

The County General Fund contribution to the Fire Services Fund supports services including: administrative support, maintaining a space at 10th Street Place for the Fire Prevention Bureau in support of the One-Stop-Shop Initiative, and cost allocation charges including charges related to use of the Oracle Financial System, purchasing and auditor's office.

Any savings from the FSF Contribution flows into the Fire Services Fund Balance.

The following items are adjustments to the budget and listed in the business plan as potential allocations from operational budget or fund balance:

\$325,000	One-time costs for Training Equipment
\$50,000	One-time costs for Fire Prevention Consultant
\$50,000	Ongoing costs for Training Coordinator (Only 1/3 of costs in FY21/22 Business Plan)
\$50,000	Ongoing costs for FIU Overtime
\$50,000	Ongoing costs for Chaplain Program
\$57,000	Ongoing costs for Admin Clerk (Only 2/3 of costs included in the FY21/22 Business Plan)
\$582,000	Total Adjustments included in the Business Plan

The Fiscal Year 2021-2022 Recommended Final Business Plan totals **\$2,892,924** in expenses utilizing estimated revenue consisting of **\$1,700,000** in Less-Than-Countywide (LTCW) fire tax revenue, **\$188,000** in Prevention fees, **\$15,000** of intergovernmental revenue, and **\$212,988** of County General Fund Contribution. This is an increase to the expense budget from the Fiscal Year 2020-2021 Business Plan and includes use of the Fire Service Fund – Fund Balance.

Category	2021-2022 Budget	Business Plan Adjustments	2021-2022 Adjusted Budget
Revenue-LTCW	\$1,700,000	\$0	\$1,700,000
Fees for Service	\$188,000	\$0	\$188,000
Intergovernmental	\$15,000	\$0	\$15,000
FEMA/CRF	\$0	\$0	\$0
County Contribution	\$212,988	\$0	\$212,988
Total Revenue	\$2,115,988	\$0	\$2,115,988
Salaries and Benefits	\$1,200,001	\$107,000	\$1,307,001
Services and Supplies	\$685,928	\$475,000	\$1,160,928
Other Charges	\$424,995	\$0	\$424,995
Fixed Assets - Vehicles	\$0	\$0	\$0
Total Expenses	\$2,310,924	\$582,000	\$2,892,924
Revenue less Expenses	(\$194,936)	(\$582,000)	(\$776,936)

Fund Balance

	Original Budget	Adjusted Budget
Fund Balance 06/30/21	\$3,110,595	\$3,110,595
Estimated Use of Fund Balance FY21/22	(\$194,936)	(\$776,936)
Estimated Fund Balance 06/30/22	\$2,915,659	\$2,333,659
Restricted FB based on Policy	\$924,370	\$1,157,170
Unrestricted FB	\$1,991,289	\$1,176,489

Stanislaus County Auditor
AB 8 Allocation
Contributions by Fire Districts
Pre-Redevelopment & Pre ERAF
FY2020-2021

District Name	AB8 Total	ERAF	New Total
BURBANK-PARADISE FIRE	17,730.99	(1,281.82)	16,449.17
CERES FIRE	8,701.27	(629.04)	8,072.23
CITY OF CERES	201,549.70	(14,570.57)	186,979.13
CITY OF MODESTO	8.00	(0.58)	7.42
CITY OF NEWMAN	41,392.24	(2,992.36)	38,399.88
CITY OF OAKDALE	124,450.78	(8,996.88)	115,453.90
CITY OF PATTERSON	96,094.35	(6,946.92)	89,147.43
DENAIR FIRE	59,700.97	(4,315.94)	55,385.03
HUGHSON FIRE	91,697.83	(6,629.08)	85,068.75
INDUSTRIAL FIRE	38,453.56	(2,779.91)	35,673.65
KEYES FIRE	60,131.01	(4,347.03)	55,783.98
MOUNTAIN VIEW FIRE	29,028.07	(2,098.52)	26,929.55
OAKDALE FIRE	147,628.83	(10,672.48)	136,956.35
SALIDA FIRE	199,796.78	(14,443.85)	185,352.93
STAN CONSOL FIRE PRO DIST	454,849.15	(32,882.27)	421,966.88
TURLOCK FIRE	31,137.09	(2,250.98)	28,886.11
WEST STANISLAUS FIRE	163,128.67	(11,793.01)	151,335.66
WESTPORT FIRE	27,963.42	(2,021.55)	25,941.87
WOODLAND AVE FIRE	42,739.45	(3,089.75)	39,649.70
Grand Total	1,836,182.17	(132,742.54)	1,703,439.63

Fund Balance Policy

1. PURPOSE AND SCOPE

The purpose of this policy is to establish a standard process for the budgeting and expenditure of the Fire Service Fund (FSF), Fund Balance.

2. POLICY

It is the policy of the Fire Authority to provide a standardized process for requesting and expending funds held in the FSF Fund Balance. In addition:

- a) The FSF Fund Balance shall be maintained at a minimum of 40% of the current operating budget to sustain critical services;
- b) Funds in excess of the minimum outlined in Section 2(a) may be divided (per agency contribution formula (AB8 contribution)) from FSF Fund Balance Spending Plan between Volunteer and Paid agencies.

3. PROCESS

- a) The Business Plan Committee will develop a draft FSF Fund Balance Spending Plan (Spending Plan) based on the approved priorities of the Fire Authority.
 - b) The Spending Plan will outline the budget for each priority for upcoming fiscal year.
 - c) Upon approval of the Fire Authority, the Spending Plan will be forwarded on to the Stanislaus County Board of Supervisors for approval and spending authority.
-